

## Salesforce Administrator

### Employment Type

Permanent

### Base Salary

£ 30,000 - £ 40,000

### Industry

Salesforce

### Description

Who is Hiring?

I am working with a dynamic and fast-growing publicly listed company that offers multi-platform content service. They have a vast range of products, services, intelligence and expertise powered by unmatched cutting-edge data backed technology.

Its market intelligence and insights are highly respected globally. My client is growing at incredible pace. They have an exciting and challenging position for a Sales Administrator who can help them increase sales and revenue.

#### Key Responsibilities

- Diagnosing and understanding issues and service requests
- Analyzing support incidents and service requests
- Taking care of administration of the Salesforce CRM solution including:
- User management
- Profiles, role hierarchy
- Sharing rules, groups
- Single sign-on
- Handling product and price book management
- Handling data management that includes data loader and Jitterbit
- Taking care of new fields, page layouts, formulas, validation rules
- Hands-on experience in workflow and maintenance of existing functions
- Prior experience in documentation and administration of solution library
- Handling user queries within SLA
- Actively contributing to new functional implementations
- Guiding people in Salesforce functionality
- Maintaining training documentation

#### Requirements

- Over 2+ Years' Salesforce Sales Cloud experience
  - Very good knowledge of Salesforce functionality
  - Familiarity with Salesforce administration/support experience
  - Hands on knowledge and experience in Salesforce configuration
- experience would be an added advantage
- Having a media background would be a plus
  - Having a Salesforce Certified Administrator certification would be beneficial

#### Why You Should Not Miss This Opportunity

- Salary upto £40,000 p.a
- Other benefits and perks

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### Hiring organization

Third Republic

### Job Location

Avalon house 57-63 Scrutton street,  
EC2A 4PF, London, London, United  
Kingdom

### Valid through

April 30, 2020

technologies to further their careers. We have a plethora of unique job opportunities for people skilled in Salesforce, Workday, MuleSoft, DevOps, AWS, Google Cloud, Azure, Architecture and Software Sales.

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